

Public Involvement and Communication Committee

Date: Wednesday, April 3, 2002

Time: 1:30 – 5:00 p.m.

Location: Hanford Room, Federal Building, Richland (*Note: bring picture ID for entry*)

Call-in Line: Via the Hanford Operator (509-376-7411 or 800-664-0771, ext. 0)

1:30 p.m. Welcome and Introductions – Amber Waldref, Committee Chair

1:40 p.m. Budget/Site Information Meetings

Purpose: To provide feedback to the Tri Party Agreement agencies on how meetings might be structured; to compare structure with recommendations in the HAB's White Paper.

- Agency discussion of meeting plans (____ EPA; ____ DOE-RL; ____ DOE-ORP; Mary Ann Wuennecke, Ecology)
- Committee Discussion

2:30 p.m. Access to Information and Impacts of Restrictions

*Purpose: To understand criteria used to limit public access to information in the name of national security and to understand impacts on access to **site tours, web sites and Freedom of Information Act** requests*

- Issue manager overviews (Betty Tabbutt, Jim Trombold, Amber Waldref)
- Committee discussion
- Additional committee/discussion/work planning

3:30 p.m. Site Tours – Issue Manager Update

Purpose: To revisit site tour script issue and identify committee's next steps

- Issue manager update (Betty Tabbutt)
- Committee discussion
- Agency perspectives
- Additional committee discussion/work planning

3:50 p.m. Committee Process Evaluation

Purpose: To evaluate how committee calls, meeting placeholders, and other committee processes are working.

- Committee discussion
- Agency perspectives

4:10 p.m. Committee Leadership Selection Process

Purpose: To determine the process the committee will follow to select leadership by the Board-directed June time frame.

4:30 pm Work Planning and Wrap-up

- Work planning and issue manager updates
- Identify upcoming needs for committee conference calls and/or meetings
- Identify committee representatives for April Executive Issues Management Group conference call

5:00 pm Adjourn

Meeting Handouts: Public Involvement Committee work plan

Dates to Remember:

- Executive Issues Management Group conference call: Thursday, April 18, 3:00 pm
- Public Involvement Committee April committee call placeholder: Thursday, April 18, 11:30 a.m.
- Public Involvement Committee May committee call placeholder: Thursday, May 16, 11:30 a.m.
- Packet deadline for June HAB Meeting: May 21, 2002
- June HAB Meeting, June 6 and 7, Hood River, Oregon